

NVQ 2

DISTRIBUTION WAREHOUSING AND STORAGE OPERATIONS



Course Objectives

- To enable new entrants to the industry to work towards and achieve a work based qualification to Nationally Recognised Standards across a range of activities fundamental to warehouse/stores operation
- To enable experienced personnel to obtain a Nationally Recognised qualification which acknowledges their abilities and achievement

Course Content

Following an introduction to the standards and procedures and the discussion about, and completion of, a work based Skillscan the candidate, together with his/her assessor will be required to submit evidence of competence against eight units, comprising:

Mandatory Units

- 201 Contribute to Maintaining a Safe and Healthy Workplace
- 202 Contribute to Keeping the Workplace Secure
- 203 Work Effectively in Own Organisation

Optional Units – 5 units chosen from:

- 204 Receive Goods and Materials into Storage
- 205 Put Goods and Materials into Storage
- 206 Maintain the Quality of Goods in Storage
- 207 Dispatch Goods and Materials
- 208 Assemble Bulk Orders for Goods
- 209 Pick Stock and Make up Orders
- 218 Operate Specialised Plant and Machinery Requirements
- 219 Lift, Transfer and Position Loads

These are the most commonly chosen options. However if the role includes direct contact with the public there are options which cover this

Designed for

Personnel actively engaged in the day to day working of an efficient warehousing operation

Location:

Assessment on site – this will include 1:1 portfolio building sessions off the job

Duration:

6 to 9 months depending on candidate