

MANAGEMENT PRESENTATION SKILLS



Course Objectives

- To build up an understanding of methods required to deliver presentations to groups, its planning, implementation and evaluation
- To be able to develop a presentation session
- To appreciate the range of presentation media available and gain practice in their use
- To be able to deliver an effective presentation using a range of presentation aids and preparation

Location:

NLT Training or employers premises if suitable

Duration:

Duration
1 Day

Designed For

Any person involved in giving training presentations to groups in a classroom/lecture room environment

Course Content

- Building a two way relationship with your audience
- The need for effective communication skills and feedback in presentations
- Methods of presentation - developing the presentation to suit the audience
- Presentation Media; their purpose and use
- Developing a lesson/ presentation plan
- Preparation for presentation - presenting the right image
- Presentation skills and techniques
- Potential pitfalls of carrying out a presentation
- Feedback on presentation and plan of action for progress

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